



# Wyandanch Family and Recognition Day Committee Inc.



## Vendor Application

**Event Details: Saturday, June 13, 2026**      Rain Date: June 20, 2026

To facilitate an orderly & timely setup before the Parade enters the park, strictly enforced setup times will be: Setup begins @ **6:30 am** and all vehicles must be vacated from park area by **10:00 am** \*\*\* No exceptions \*\*\*

Unfortunately, it has become necessary to institute the following rule so we can adhere to our permit agreement to end this function promptly at 6pm: All vendors must shut down their operations promptly at **5pm**. Non-compliance will result in forfeiture of cleanup fees or forfeit future participation in this event.

### Vendor Registration Fees & Cleanup Deposits

**Payable by:      Check, Money Order, and Online payments on website**

- Registration Fees non-refundable, unless event date & rain date cancelled
- \$35 fee for Non-Sufficient Funds or returned checks
- Cleanup Deposit Fees, are reimbursable contingent upon satisfactory checkout inspection on day of event (cleanup deposit checks to be shredded & not cashed)

**\$125 (Registration Fee) per 10x10 space      Merchandise, Clothing, Crafts, Literature**

- \$25 cleanup deposit payments (should be made separate from registration fees)

**\$175 (Registration Fee) per 10x10 space      Food (Cold or Hot)**

- \$50 cleanup deposit (should be made separate from registration fees)

**\$175 (Registration Fee) per 25 x10 space      Food Trucks (Cold or Hot)**

- \$50 cleanup deposit (should be made separate from registration fees)

**\$25 (Registration Fee) per 10x10 space      Non-Profit Organizations (Information)**

**Mail check or money order payments to P.O. Box 585 Wheatley Heights, NY 11798**

**Email forms to: [vendor@wyandanchday.org](mailto:vendor@wyandanchday.org) Questions: Contact Charles at (631) 671-3147**

**Food Vendor registration ends on 5/25/2026, all other Vendor registration ends 5/30/2026 \*\*\* No exceptions \*\*\***

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Phone contact: \_\_\_\_\_

Address (City, State, Zip Code): \_\_\_\_\_

Description of items to be sold: \_\_\_\_\_



Website: [www.wyandanchday.org](http://www.wyandanchday.org)  
Mailing Address: P.O Box 585 Wheatley Heights, NY 11798



Wyandanch Family Day



## Vendor Terms

### Rules & Expectations

- Food vendors are required to obtain a temporary Food Service Certificate from the Suffolk County Health Department at least 14-days prior to event. A **\$75 fee** is required to take the course needed to secure this certificate.

Contact: 631-852-5999 or 631-852-5863 or 631-852-5997 or visit website at

<https://www.suffolkcountyny.gov/Departments/Health-Services/Public-Health-Protection/Food-Managers-Course>

- Wyandanch Family & Recognition Day organization reserves the right to “shut down” any booth on day of event, that sells items not described in this application
- Compliance with Wyandanch Fire Department guidelines for “**BBQ Safety**”
- Please bring a garbage receptacle for your booth – your staff will be expected to keep it emptied. There are dumpsters and recycling bins on site.
- Wyandanch Family & Recognition Day organization is not responsible for any property damage or loss. NOTE: If you do not hold an insurance certificate, you must sign the **Indemnity “Hold Harmless Agreement” clause**
- Vendor shall not assign or sublet any portion of their space without permission from the Wyandanch Family & Recognition Day organization
- No weapons of any kind permitted (guns, knives, bats, sticks)
- No pets or animals of any kind permitted at event
- No alcohol or illegal drugs/substances of any kind

I have read and agree to the rules & expectations of the Wyandanch Family & Recognition Day Vendor’s contract

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **INSURANCE AND CERTIFICATE**

Suffolk County Health Dept. Food Service Certificate #: \_\_\_\_\_

- Must provide copy of certificate with application**

Insurance carrier & Certificate #: \_\_\_\_\_

- Must provide copy of certificate with application**
- Check this box if you do not have Insurance and sign below.**





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Vendor Signature: \_\_\_\_\_

## Vendor Terms

### Indemnity “Hold Harmless Agreement” Clause

Vendors are responsible for keeping their displays clean. All trash and boxes are to be taken to be dumped into large garbage receptacles onsite. No refuse to be left on the street or on the curb or in receptacles on the sidewalk. No electric service. No generators. Battery operated lanterns are recommended.

Any merchandise deemed by the committee objectionable and not in keeping with our family atmosphere must be removed. Nuisance items such as spray paint, toy guns, knives, fireworks of any kind, etc. are prohibited from the event and cannot be sold by vendors. Vendors are not permitted for any reason to give their spots or any portion thereof to other vendors. Trading of spots, without consent of all vendors involved and Committee approval is prohibited. Be mindful that, **NY State has banned the use of Styrofoam containers and has restricted the use of plastic straws** by merchants of any type.

Any vendor caught repeating this offense risks the possibility of ejection from the event without refund. Any non-compliance with the above stated rules or state and local regulations will result in expulsion from the Event without refund or further recourse. Judgment by the Committee is final.

**Vendors placed at the committee's discretion. NO REFUNDS will be given regarding dissatisfaction with placement.**

*I understand and agree that the (Wyandanch Family & Recognition Day Inc.) and all volunteers and their legal representatives will not be held liable for any damage to my property and/or person. I understand and agree that I alone am responsible for my property and person at all times at the event(s). I understand and agree that the (Wyandanch Family & Recognition Day Inc.) retains the right to prohibit any sale by any vendor at its absolute discretion.*

**Signature:** \_\_\_\_\_

**Print:** \_\_\_\_\_

**Cellphone:** \_\_\_\_\_

**Email:** \_\_\_\_\_



**Wyandanch Family and Recognition Day Committee Inc.**



## Vendor Terms

### BBQ Safety Guidelines

**Before Barbecuing:** Check your grill thoroughly for leaks, cracking or brittleness, Check the tubes leading to the burner regularly for blockages, keep children away from fires and grills, Have a fire extinguisher, or at least 16-quarts of water close by in case of a fire.

**During Barbecuing:** Don't wear loose clothing that might catch fire, use long handled barbecue tools and/or flame-resistant mitts, never use any flammable liquid other than a barbecue starter fluid to start or freshen a fire, never pour or squirt starter fluid onto an open flame, keep alcoholic beverages away from the grill, they are flammable! Never leave the grill unattended.

**BBQ Safely:** When lighting your propane barbecue, make sure all the connections are secure BEFORE turning on the gas and strike your match or lighter, ALWAYS shut off the propane fuel at the grill and at the tank after finished to avoid fire hazards.

**In case of Barbecue fire:** For PROPANE Grills - turn off the burners. For CHARCOAL Grills - close the grill lid. Disconnect the power to ELECTRIC Grills, For PROPANE Grills - if you can safely reach the tank valve, shut it off, If the fire involves the tank, leave it alone, evacuate the area and call the fire department, if there is any type of fire that either threatens your personal safety or endangers property, ALWAYS DIAL 911, NEVER extinguish a grease fire with water. It will only flare up. Use an approved portable fire extinguisher (must have on hand during event)



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